

December 30, 2013

The meeting of the McCook County Commission was called to order in their Meeting Room by Chairman Bill Smith. Members present: Ralph Dybdahl, Ron Scharffenberg, Sheldon Butzke, Marc Dick.

Chairman Smith led the Pledge of Allegiance to the Flag.

Chairman Smith called for approval of the Agenda. Motion made by Dybdahl to approve the Agenda. Second Dick and motion carried.

The minutes from the December 10<sup>th</sup> meeting were sent to Board members for review prior to publication. Chairman Smith called for approval of same. Motion made by Butzke to approve the minutes for publication. Second Scharffenberg and motion carried.

Commission Reports: none.

Motion made by Dybdahl to convene as Planning Commission. Second made by Scharffenberg and motion carried.

Tracy Hofer, P & Z Administrator, presented two plats for approval.

Motion made by Butzke to approve Plat of Tract 1 of Bruns Addition in the Northeast Quarter of Section 19, Township 103 North, Range 56 West of the 5<sup>TH</sup> Principal Meridian, McCook County, South Dakota. Second made by Dick and motion carried.

Motion made by Dick to approve Plat of Tract 1A and 2A of Schaefer's Addition in the Southeast Quarter of Section 33, Township 101 North, Range 53 West of the 5<sup>TH</sup> Principal Meridian, McCook County, South Dakota. Second made by Butzke and motion carried.

The Board reconvened as Board of County Commissioners.

Mic Kreutzfeldt, Hwy Supt, and the Commission reviewed SD Dept of Transportation Inventory Management Reports for roads and street mileage throughout the State by County. Some of the information included in the reports: township miles, city streets, paved and gravel county roads, county secondary roads and GFP miles. Kreutzfeldt reported that a pup trailer has been found, cost of \$12,000; out of Montana. Discussed Richland Twp complaint with regard to cost County is charging for snow removal of 445<sup>th</sup> Ave.; agreed to continue snow removal as ordered by the Court but at Township annual bid rate instead of FEMA rate. Reviewed the year end budget balances for the Hwy Dept, Weed and Drainage. Current projects include inventory, bridge repairs, crack sealing and painting truck boxes. Beginning with January 1<sup>st</sup>, Hwy Dept will be working winter hours through March; office 7:00 a.m. to 4:00 p.m. and crew 7:30 a.m. to 3:30 p.m.

No drainage permits.

Motion was made by Scharffenberg to enter into Executive Session at 10:00 a.m. to discuss personnel issue. Second made by Dick and motion carried. Sheriff Mark Norris joined the meeting at 10:25 a.m. Chairman Smith declared out of Executive Session at 10:50 a.m.

Paul Kostboth, Director Division of Agricultural Development, met with the Commission to explain the County Site Analysis Program and this proactive approach to quality economic development. Present were: Mike Fink, States Attorney, Tracy Hofer, P & Z Administrator, Toby Brown, Planner SE Council of Governments, and Jim Sampson, GIS SE Council of Governments. Following discussion, motion was made by

Dick to adopt a resolution authorizing a county site analysis for McCook County. The Analysis will be performed at no cost to the County as long as necessary GIS data is readily available. Second was made by Scharffenberg. All Commission members voted aye. Motion carried.

**Resolution Number 2013-19  
Authorizing Resolution  
McCook County Site Analysis**

**WHEREAS** the McCook County Board of County Commissioners is interested in the analysis of rural sites for potential development; and

**WHEREAS** this research is based upon various infrastructure, road and land use factors; and

**WHEREAS** the research may identify sites that are suitable for development according to a classification scale, ranging from “good” to “best”, and

**WHEREAS** granting permission for such research is not a public declaration of county support for any specific development activity or project; and

**WHEREAS** the cost of the research is being addressed by other sources, such as the South Dakota Department of Agriculture; and

**WHEREAS** the results of the research will be made available to the county commission and general public.

**NOW THEREFORE BE IT RESOLVED** by the McCook County Commission that it authorizes the South Dakota Department of Agriculture and its Partner Planning and Development Districts to conduct the research on behalf of the county and other interested parties.

**BE IT ALSO RESOLVED** that McCook County officials will cooperate in providing any readily available data or information that may be needed in conducting the research.

Adopted this 30th day of December, 2013.

SIGNED: \_\_\_\_\_  
Chairman, McCook County Commission

ATTEST: \_\_\_\_\_  
Auditor, McCook County

Mike Fink, States Attorney, and the Commissioners discussed appointment of a library trustee for the bookmobile. The appointments of board members were questioned during our fiscal audit, because the County has terminated the 1964 Agreement. Following discussion, it was decided that McCook and Hanson County Commissioners should meet jointly with their respective States Attorney's to discuss and decide on how to proceed with the operations of the bookmobile. No action taken at this time. Auditor Sherman will contact the Hanson County Auditor to schedule a time for both Commissions to meet in Hanson County.

Auditor Sherman, Mariann Oyen, Benefits Specialist, Mike Fink, States Attorney, and the Commissioners discussed Care of Poor cases. States Attorney Fink reported on deposition taken regarding an Avera McKennan Hospital claim; question of residency. Two Notices of Hospitalization were received from Avera McKennan Hospital. An Application for County Assistance for an Xcel Energy bill was reviewed and payment approved for \$341.76, disconnect amount. An Application for County Assistance for a hospital claim was denied, need health insurance information from applicant's employer. Oyen informed the Commission that she will be working in Miner County 2 days per month beginning in January 2014.

Motion made by Butzke to authorize Chairman Smith to sign Combined Election Agreement between the City of Salem and McCook County. The combined election will be held on June 3, 2014, which is the date of the regular primary election. Second made by Dick and motion carried. Auditor Sherman noted that McCook Central School

District will hold its election on this same date and use the Salem Armory as its polling place in an effort to encourage a better voter turnout.

Motion made by Butzke to authorize Chairman Smith to sign 3 originals of the 2014 Juvenile Detention Per Diem contract between Minnehaha and McCook counties. The rate for detention is \$155 per day at the Juvenile Detention Center (\$5 increase from last year) and the rate for non-secure detention at Volunteers of America is \$115 per day (also \$5 increase). Second made by Scharffenberg and motion carried.

Auditor Sherman noted that a policy approved as of December 1, 2013 by the Minnehaha County Commission will require youth housed at the JDC for one week or longer to have a physical and the participating County will be charged \$77.00. And any juvenile in custody of the JDC for a period of sixty days or more will be referred to a community dental service for a dental assessment/examination. The participating County will be charged if payment cannot be made by the parents.

Motion made by Dick to authorize Chairman Smith to sign 2 originals of Report of Personnel Action for salary reimbursement for Emergency Management Director. Second made by Dybdahl and motion carried.

Motion made by Dybdahl to declare East Repeater as surplus property as it is no longer usable. Second made by Butzke and motion carried.

Motion made by Dick to authorize Chairman Smith to sign the Animal Control Agreement for 2014 with the Sioux Falls Area Humane Society. Second made by Butzke and motion carried.

Motion was made by Dybdahl for the Commissioners to sign the Promulgation of Adoption for McCook County Multi-Hazard Pre-Disaster Mitigation Plan. Second made by Dick and motion carried.

Auditor Sherman presented a bid from Andy and Dani Kinzley for tax deed property located in Salem City. Kinzley's offered \$7500.00 for Lots 1, 2, 3 & 4, Blk 41, Pettigrew's 2<sup>nd</sup> Addition, Salem City. Motion was made by Dick to accept the bid of \$7500.00. Second made by Dybdahl and motion carried. Auditor Sherman will contact Kinzley and prepare a County Deed.

A letter was received from the SD State Historical Society informing the Commission that the First Presbyterian Church, 351 N Poplar, Bridgewater, has been listed to the National Register of Historic Places.

The November 2013 Financial Statement of the Hanson-McCook Regional Library was noted and filed.

Motion made by Butzke, second Scharffenberg, and carried, to pay claims:  
GENERAL FUND: Bi-Weekly Payroll: 12/22/13: Commissioners 1269.25, mileage 62.90; Auditor 2548.19; Treasurer 3418.58; States Attorney 2000.00; Custodian 1054.42; Dir of Equalization 3151.55; Register of Deeds 2589.77; Veterans Service Officer 677.16; Sheriff 5873.00; Contract Law 3823.06; Care of Poor 115.38; Welfare, 240.00; Community Health Nurse Secretary 1114.69; Extension 332.77; Weed Dept 413.04; Drainage 307.69; Planning & Zoning 192.31. Civil Case 08-40, juror fees & mileage, 2399.60; Transamerica Employee Benefits, gap insurance billing, 4362.25; A & B Business, monthly copier contracts, 66.31; Advanced Systems, monthly copier contract, 40.80; Avera McKennan Hospital, mental health hold, 1824.00; C & B Operations, tires

for rental tractor, 3110.20; Card Service Center, DARE supplies, 611.87, auto fuel, 458.02; Denise Cody, alleged mental illness hearing, 15.00; Davison County Jail, November jail service, 2494.00; SD Dept of Legislative Audit, 2 year fiscal audit, 10680.25; Farm & Home Publishers, Turner County directory & E-book directory, 46.94; Hillyard/Sioux Falls, janitorial supplies, 73.76; Larry's Food & Auto, brake pads & labor, 114.99; Lewis & Clark BHS, board of mental illness hearing, 160.00; Lucy Lewno, alleged mental illness hearing, 103.71; Manatron Inc, Marshal Swift Ratetable, 404.97; McCook County Treasurer, supplies & postage, 928.00; McLeod's Printing, tax notices & supplies, 773.57; MidAmerican Energy, utilities, 843.11; Minnehaha County Auditor, reimburse mental illness costs, 150.00; Jerry Pollard, alleged mental illness hearing, 45.00; Cathy Rehfuss, alleged mental illness hearing, 15.00; Salem Lumber, window repairs, 883.00; SD Dept of Health, controlled substance registration, 75.00; Shepherd Reporting, court reporting-mental illness hearing, 30.00; Southeastern Behavioral, 4<sup>th</sup> qtr allotment, 1404.50; James Taylor, board of mental illness matters-2013, 681.74; Thomson Reuters, law books, 88.50; Tinan Smith & Bucher, court appt attorney for Megan Hemah, 1879.37; Michael Unke, court appt attorney for Christi Johnson, 396.20; Verizon Wireless, cell phone service, 76.68; Xcel Energy, utilities, 696.59.

COUNTY ROAD & BRIDGE FUND: Bi-Weekly Payroll: 12/22/13: Hwy Dept 16391.36. Transamerica Employee Benefits, gap insurance billing, 1999.79; A & B Business, office supplies, 193.45; Badland Truck Sales, Lely End Dump Pup Trailer, 12000.00; Batteries Plus-075, generator batteries, 1985.24; Bluetarp Financial, air compressor & parts, 952.44; Butler Machinery, parts, 973.04; Central Farmers Cooperative, supplies, 408.90; Cole's Petroleum, diesel fuel, 25801.53; Dware Inc,

annual software service, 1550.00; ESRI Inc, annual Arc Pad maintenance, 250.00; Farmers Alliance, utilities-bulk lp gas, 396.90; Fleetpride, red warning flags, 33.90; GCR Tire Centers, tires, 3245.49; Lawson Products, supplies, 69.24; Steve Marquardt, power lift rental, 250.00; Metal Culverts, culverts, 8248.99; MidAmerican Energy, utilities, 518.00; Northwestern Energy, utilities, 23.46; Pomp's Tire Service, tires & supplies, 1480.88; Puthoff Repair, supplies, 172.07, rent, 75.00; Ken Raap, black dirt & clay, 383.63; Salem Lumber, building supplies, 2963.20, supplies, 76.78; SD Dept of Transportation, share of State projects, 1810.37; Servall Towel & Linen, towel & mat rental, 88.24; Sheehan Mack Sales & Equipment, parts, 690.45; South Eastern Council of Governments, grant program assistance, 262.50; Spencer Quarries, chips, 16856.56; Sturdevant's Auto Supply, supplies, 567.29; Verizon Wireless, cell phone service, 62.53; Zapp Hardware, supplies, 151.55.

911 EMERGENCY REPORTING SYSTEM FUND: CenturyLink, 911 telephone service, 302.45.

EMERGENCY & DISASTER SERVICES FUND: Bi-Weekly Payroll: 12/22/13: EDS Director 1174.92. Transamerica Employee Benefits, gap insurance billing, 314.59.

24/7 SOBRIETY FUND: Bi-Weekly Payroll: 12/22/13: Sheriff Secretary/Dispatcher 96.15.

MODERNIZATION & PRESERVATION FUND: Microfilm Imaging System, document scanning, 2820.00.

LAW LIBRARY FUND: Thomson Reuters, law books, 88.50.

PAYROLL CONTRIBUTIONS – ALL FUNDS: Dir of IRS, county share of FICA 2549.73, Medicare 596.31; SD Retirement System, county share of retirement



contribution, 2818.41; Wellmark BlueCross/Blue Shield, county share of health insurance premium, 5453.70.

Motion made by Dybdahl, second Butzke, and carried, to adopt the following resolution:

RESOLUTION 2013-20

Whereas, insufficient appropriations were made in the 2013 budgets for Welfare, Auditor and Sheriff to discharge just obligations of said appropriation;

Whereas, SDCL 7-21-32.2 provides that transfers may be made by Resolution of the Board from the Contingency appropriation established pursuant to SDCL 7-21-6.1 to other appropriations;

Therefore be it resolved that appropriation of \$12,150.00 be transferred from Contingency as follows: Welfare \$1,150.00; Auditor \$6,000.00 and Sheriff \$5,000.00.

Dated this 30<sup>th</sup> day of December, 2013.

William  
Smith \_\_\_\_\_  
\_\_\_\_\_  
Chairman, McCook  
County Commission

ATTEST:

Geralyn Sherman \_\_\_\_\_  
Auditor, McCook County

Motion made by Dybdahl to approve \$110,250.00 Cash Transfer from General Fund as follows: Hwy Rd & Bridge Fund \$110,000.00 and 24/7 \$250.00. Second made by Butzke and motion carried.

The meeting adjourned subject to call.

Dated this 30<sup>th</sup> day of December, 2013.

William Smith  
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County Commission

Chairman, McCook

ATTEST:

Geralyn Sherman \_\_\_\_\_  
Auditor, McCook County